



## INVITATION TO BID FOR *Procurement of 70 Desktops and 85 Laptops for the National Electrification Administration*

1. The *National Electrification Administration*, through the *2023 Corporate Operating Budget* intends to apply the sum of *Nine Million Seven Hundred Eighty Thousand Pesos (PhP9,780,000.00)* being the ABC to payments under the contract for *Procurement of 70 Desktops and 85 Laptops for the National Electrification Administration NEA ITB 2023-10*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The *National Electrification Administration (NEA)* now invites bids for the above Procurement Project. Delivery of the Goods is required by *Twenty (20) days upon issuance of Notice to Proceed (NTP)*. Bidders should have completed, within *Three (3) years of experience* in providing similar contracts supply and delivery of laptop or desktop computers from the date of submission and receipt of bids. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the *National Electrification Administration (NEA)* and inspect the Bidding Documents at *#57 NIA Road, Government Center, Diliman, Quezon City*, from *Monday to Friday, 8:00 A.M. to 5:00 P.M.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on *November 15, 2023* from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Ten Thousand Pesos PhP10,000.00*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.
6. The *National Electrification Administration (NEA)* will hold a Pre-Bid Conference<sup>1</sup> on *November 23, 2023, 1:00 PM* at the *Cultural Affairs Room, 2<sup>nd</sup> Floor, NEA Building* which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before *December 6, 2023, 1:00 P.M.* Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on *December 6, 2023, 1:15 PM* at the *Cultural Affairs Room (CAR), 2<sup>nd</sup> Floor, NEA Building*. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The *National Electrification Administration (NEA)* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders:
11. For further information, please refer to:

*Ms. Rhina H. Angue*  
*Chairperson, BAC Secretariat*  
*National Electrification Administration*  
*#57 NIA Road, Government Center, Diliman, Quezon City*  
*E-mail address: nea.bac.secretariat9184@gmail.com*  
*Tel. No.: 8929-19-09 local 180*

12. You may visit the following websites:

For downloading of Bidding Documents: *[Indicate websites]*

[www.philgeps.gov.ph](http://www.philgeps.gov.ph)  
[www.nea.gov.ph](http://www.nea.gov.ph)

*Quezon City, Philippines, November 15, 2023*

  
**ATTY. ALEXANDER PAUL T. RIVERA**  
*Chairperson, Bids and Awards Committee*